



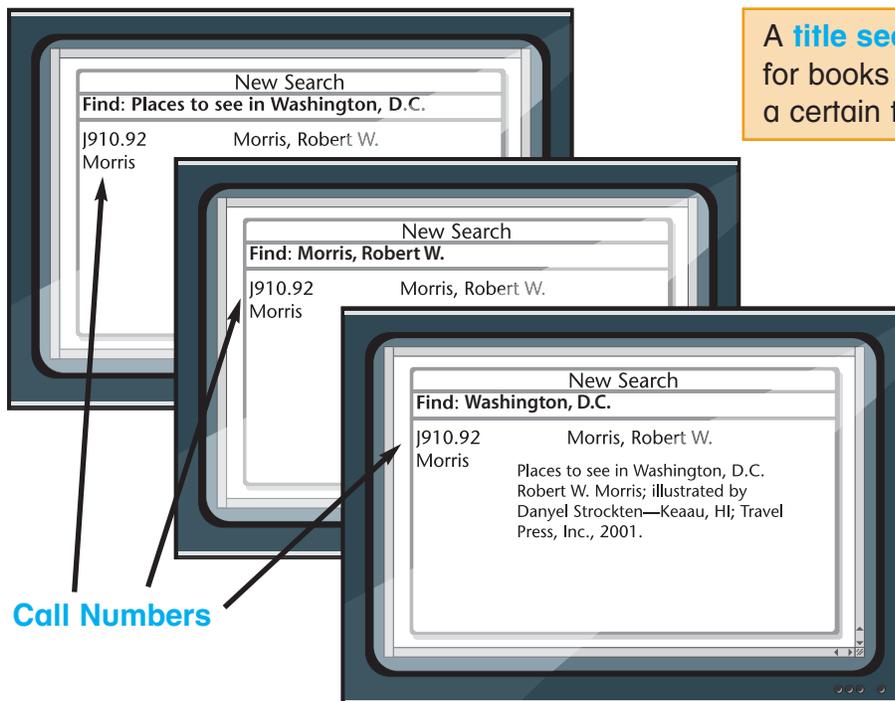
Libraries provide valuable information to the community. Fiction, nonfiction, and reference books are types of information that may be found in a library.

Fiction books tell make-believe stories and are arranged in alphabetical order by the author's last name.

Nonfiction books contain only facts about real people, places, animals, things, and events. Nonfiction books are arranged by subject and are assigned **call numbers** to help locate the book on the shelf quickly.

Reference books are used to find information. Examples of reference books include a dictionary, an encyclopedia, a thesaurus, and an atlas (a book of different kinds of maps).

Libraries have **electronic catalogs** to help you find books. The electronic catalog is on the computer. You can search for a book by the author's last name, the book's title, or the subject of the book.



A **title search** lists results for books in the library with a certain title.

An **author search** lists results for books by a certain author. Enter the author's last name first when doing an author search.

If you don't know the title of a book or its author, you can do a **subject search** or a **keyword search**. A subject search allows you to search the library for books with a certain word in their titles.

Call Numbers



Guided Practice

► Fill in the circle next to the type of search you would do in each situation.

- You know the author's name, but you don't know the title of the book.
 subject search author search title search
- You don't know the author's name or title of the book.
 subject search author search title search
- You know the title of the book, but you don't know the author's name.
 subject search author search title search

► Write the letter of the correct type of book next to each description.

- C 4. books that tell facts about real people
- A 5. books that tell make-believe stories
- D 6. dictionary, encyclopedia, thesaurus
- B 7. a reference book of different kinds of maps

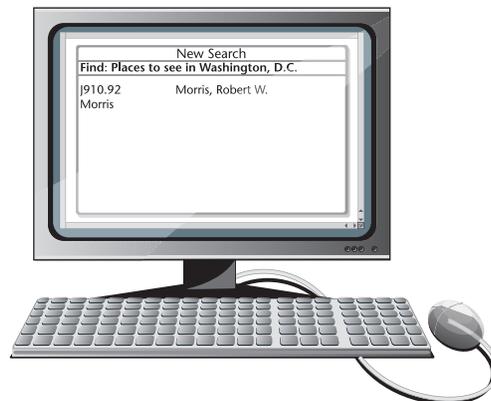
- | |
|--------------------|
| A. fiction |
| B. atlas |
| C. nonfiction |
| D. reference books |

► Fill in the circle next to the subject search you would do to find a book about each topic.

- a book about thunderstorms
 seashores umbrellas rain
- a book about the capital of the United States
 presidents Washington, D.C. South America
- a book about the costumes clowns wear in a circus
 balloons clowns juggling

► Fill in the circle next to the type of search that would be best to find each book.

- a book entitled *Building the White House*
 a subject search for "white house"
 a title search for "Building the White House"
- a book about the Library of Congress by G. Walker
 an author search for "Walker, G."
 a subject search for "Library of Congress"
- several good books about the way the president of the United States is elected
 a title search for "Presidential Elections"
 a subject search for "presidential elections"



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