

March 2009

Dear Administrator of The Iowa Tests:

This is an exciting year for us as we celebrate our 25th Anniversary! This letter will help you plan your 2009 testing.

25th Anniversary Discount! Receive 10% off all testing catalog items ordered from March–December 2009.

Please help us keep our records up to date!

- Still testing? Please take a minute to go to www.bjupress.com and log in to your BJU Press Customer/Tester account. After logging in, select “My Account” on the top right corner and click on “Member Profile” to confirm that all of your contact information (address, phone, shipping address, and email) is accurate. If you are receiving this letter, we need you to update your email address and/or add us to your approved senders list. Also, we invite you to join our BJU Press e-news mailing list if you are not already subscribed!
- No longer testing? If you will no longer be testing, please call the automated tester deactivation line (1.800.891.7670) to be removed from our tester database. *Be sure to have your BJU Press Customer/Tester account number ready.*

2009 catalog: The Testing & Evaluation catalog was mailed in late January 2009. Additional copies may be ordered as needed.

Homeschoolers - Order on the Web! Be sure to check the website throughout the year for updates and Web-only specials. For your convenience, homeschool testing orders may be placed online at www.bjupress.com. If your web order includes any Category 1 tests, there will be a link on your confirmation page to print a one-page Homeschool Verification Form. This form must be printed, signed, and sent to us before the order is considered final.

Schools now order online! Conventional private schools up to **100** students (total enrollment K5–Grade 12) may now order The Iowa Tests® online. (If your school exceeds the maximum enrollment, you may still submit your order.) A “school” is defined as 3 or more families schooling together in a single location. If a school is ordering tests for any *homeschooled* students, the homeschool order form must be used for those students and accompany the school’s order form.

Group orders: We realize that many of you offer testing for large homeschool support groups. You are encouraged to place one large order, with a single payment, rather than each family ordering individually. This option may also provide a rebate based on the number of *used* tests. Keep in mind that all test results and rebates for such orders will be mailed to the “customer” who placed the order rather than to each individual family.

Remember: Between March 1 and June 1, order *at least 6 weeks prior to your test date.*

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AHE

1700 Wade Hampton Blvd.
Greenville, SC 29614-1723
800.845.5731

Distance Learning

1700 Wade Hampton Blvd.
Greenville, SC 29614-0060
800.845.5731

BJ LINC

1700 Wade Hampton Blvd.
Greenville, SC 29614-0001
800.876.5462

Testing & Evaluation

1430 Wade Hampton Blvd. Suite 204A
Greenville, SC 29609-5046
800.845.5731

Combinations available for The Iowa Tests®

- *ITBS*® or *ITED*® with *Cognitive Abilities Test*™ (*CogAT*®)
- *ITED* with *Interest Explorer*™
- *ITED* with *CogAT* and *Interest Explorer*

NEW! Discover your child's **Lexile® measure** (based on the Lexile Framework® for Reading). Lexile measures are reported on the Primary Reading Profile and *CogAT* reports.

Requirements for test administrators: Please remember that **any** individual involved in administering **any** portion of the test or who will be alone with the student(s) during **any** part of the testing must be pre-approved by Testing.

Test preparation tools

- *ITBS/ITED Message to Parents* acquaints parents and students with the basic types of questions on The Iowa Tests.
- *Better Test Scores* provides excellent practice and preparation for achievement testing and is available for Grades 3–8 in Reading, Language Arts, and Math.
- *Test for Success*™ is available for K5–Grade 8 (or early Grade 9) and teaches test-taking strategies and content review.

Fall discounts: We will again offer a 10% discount—in addition to our 25th Anniversary discount —on any achievement and/or learning abilities tests ordered between September 1 and November 30 and **returned no later than December 31**.

Test security: It is the tester's responsibility to keep all test materials secure. **Under no circumstances** should test materials be given to, or any of the questions shared with, any parent, unapproved tester (qualified or not), or any other person. This includes personally taking the responsibility to return all materials to us by an insured and traceable method within 50 days of receipt (rather than delegating to another individual). ***In addition, no attempt should be made to self-score the completed test.***

Restricted areas: Visit our website for current information when you are ready to place your order.

Tests may be ordered online, by phone, or by mail or fax using the appropriate order form (homeschool or school). If you have any questions about placing your order or concerning the information in this letter, please feel free to contact us by email (testing@bjupress.com) or phone. We look forward to providing you with quality service as we meet your testing needs.

Sincerely,



Rich Kohler
Director of Evaluation and
Home Education Services