



## DPD LICENSE FORM

**This form cannot be processed without payment. Please make checks payable to SoundForth.**

Thank you for your request for a DPD license. Please fill out this form as completely as possible, sign, and **return to us along with your payment.** Please make checks payable to SoundForth. Please keep a copy for your records.

**THIS FORM SERVES AS YOUR DPD LICENSE.** Nothing further will be sent.

The fee for DPD (Digital Phonorecord Delivery or Permanent Download License) license is the same as the standard mechanical license rate of \$0.091 *per song* downloaded. (For songs over 5 minutes, the rate is \$0.0175 per minute or fraction thereof\* *per song* downloaded.) In the event that the statutory rate increases, the DPD royalties shall be increased proportionately after the effective date of such new statutory rate. *Payment may be made on an annual or semi-annual basis.* **Please include a copy of this form with each payment.**

Any listing of the piece should include the title, composer/arranger, copyright date and **“Used by permission from SoundForth.”**

For multiple DPD licenses, please attach a spreadsheet listing the information from SECTION II for each song.

### SECTION I

CONTACT NAME

E-MAIL ADDRESS

CHURCH/ORGANIZATION NAME

ADDRESS

PHONE NUMBER

FAX NUMBER

### SECTION II

TITLE OF SONG TO BE MADE AVAILABLE FOR DOWNLOAD (please photocopy this form for additional songs)

COMPOSER

ARRANGER (if different)

COPYRIGHT DATE

ITEM NUMBER (six digits—usually found on the back cover)

TIME (minutes: seconds)

DATE OF RELEASE

NUMBER OF DOWNLOADS

\_\_\_\_\_ to \_\_\_\_\_  
THIS PERIOD FROM (MM/DD/YY)

AMOUNT OWED

### SECTION III

SIGNATURE

DATE

**RETURN TO:** SoundForth  
Attn: Permissions Coordinator  
1700 Wade Hampton Blvd  
Greenville, SC 29614  
Phone: 800.258.7288  
Fax: 864.770.1336  
permissions@soundforth.com

**\* Examples of rates over 5 minutes:**  
**5:01 to 6:00 = \$.105 (6 x \$.0175 = \$.105)**  
**6:01 to 7:00 = \$.1225 (7 x \$.0175 = \$.1225)**  
**7:01 to 8:00 = \$.14 (8 x \$.0175 = \$.14)**