

5 Easy Steps

- 1** Confirm that all testers have been pre-approved using the appropriate two-page application at <http://www.bjupress.com/services/testing/forms.html>.
- 2** Complete all information on the order form including all necessary signatures. Orders should be placed at least 6 weeks prior to your test date.
- 3** Expect test materials to arrive to the approved test coordinator no later than 2 weeks prior to your test date.
- 4** Return all tests for scoring or refund within 50 days of receipt.
- 5** Receive test results approximately 6–8 weeks following the return of the completed tests.

Mail

BJU Press Testing & Evaluation
1430 Wade Hampton Blvd, Suite 204A
Greenville, SC 29609-5046

FAX 1.866.477.8378

1.864.770.1326 (local & overseas)
(Please see note below for details regarding faxing.)

E-mail testing@bjupress.com

Website www.bjupress.com

*To avoid duplicate orders, please submit your order only once. BJU Press is not responsible for duplicate orders resulting from multiple submissions. All information must be complete or your order may not be processed. Faxing your order does not guarantee faster processing.

School Name _____

Account No. _____

TESTING & EVALUATION

Testing & Evaluation School Order Form 2008

Approximate Testing Date: ____/____/____
(order will not be processed if not provided)

This order is for

- Iowa tests
- Stanford tests
- Category 2 and/or 3 items only

School Information

Please print clearly the complete School Information below.

School Name _____

School Account Number (if known) _____

Mailing Address _____

City _____ State _____ ZIP _____

Phone (required) (_____) _____

E-mail _____

UPS Address (if different) _____

City _____ State _____ ZIP _____

Have you ordered from BJU Press previously? Yes/No _____

Ordered By _____

Order your tests at least six weeks ahead of the test date. If you are ordering anytime from March through June and you would like the tests delivered in four weeks or less, rush processing may be necessary (see page 91 for rush fees). You will need to return all Category 1 materials 50 days after you receive them. Any tests to be computer scored with spring norms must be returned to our office by August 15.

In ordering these materials I understand that the fees I am paying for Category 1 tests are for their use and not for their purchase. I understand that all Category 1 materials must be returned to BJU Press Testing & Evaluation within 50 days of receipt.

I hereby certify that all of the tests currently being ordered are for students in our conventional private school. I understand that all testers must be approved by BJU Press prior to testing. I agree that we will maintain full security of all test materials and not discuss test content among ourselves or with any other person. I agree that our school will not make copies of the tests or distribute the tests elsewhere. The tests will be used solely for the purpose of testing the students in our private school.

Signature

Date ____ / ____ / ____

Total Grade K5-12 student enrollment (required) _____

Office Use Only

Sold to # _____

Category 1 ship to # _____

Order # _____

Entered by _____ Date _____

Paid \$ _____ / _____ Check # _____

If any students being tested are homeschooled students, you **MUST** use the Homeschool Order Form to order their tests. **DO NOT** include those students on this form.

If ordering **Stanford tests**, are any of these students related to the tester in any way? (See pp. 69 & 82) Yes No
If yes, please provide name(s) and grade level(s).

Qualified Tester(s)

- Print the names of the test coordinator and all teachers or other individuals who will be administering these tests to your students (See FAQs on p. 82).
- Remember, all coordinators and test administrators must be pre-approved by BJU Press prior to ordering.
- Indicate the grade level(s) that each person will be testing and include their Tester ID number if known.

Approved Coordinator

Tester # _____

Approved Testers

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Name _____

Grades Testing _____ Tester # _____

Prices effective January 1, 2008. Orders are not final until approved by the BJU Press home office. All sales and prices are F.O.B. Greenville, S.C., and prices are subject to change without notice.

School Name _____

Account No. _____

Category 1 Iowa Tests

Returned within 50 days • Require approved tester

Iowa Achievement Tests (ITBS-ITED) (See pages 70–71.)

If testing between October 1 and the end of the school year, request the test level for the grade in which the student is currently enrolled. If testing between the end of the school year and October 1, request the test level for the grade most recently completed. Student's reading ability should be considered when ordering a test.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
333666	_____	Kindergarten/1 Fall	K.1–1.5	Level 5	40.00	_____
333674	_____	Grade 1 (Reading test optional)	K.7–1.9	Level 6	40.00	_____
333682	_____	Grade 1 Spring/2 Fall	1.7–2.3	Level 7	40.00	_____
333690	_____	Grade 2 Spring/3 Fall	2.3–3.2	Level 8	40.00	_____
333708	_____	Grade 3	3.0–3.9	Level 9	40.00	_____
333716	_____	Grade 4	4.0–4.9	Level 10	40.00	_____
333724	_____	Grade 5	5.0–5.9	Level 11	40.00	_____
333732	_____	Grade 6	6.0–6.9	Level 12	40.00	_____
333740	_____	Grade 7	7.0–7.9	Level 13	40.00	_____
333757	_____	Grade 8*	8.0–9.7*	Level 14	40.00	_____
333765	_____	Grade 9*	9.0–9.9*	Level 15	40.00	_____
333773	_____	Grade 10	10.0–10.9	Level 16	40.00	_____
333781	_____	Grades 11 & 12	11.0–12.9	Level 17/18	40.00	_____
						Total

*Students in Grade 9 may take either test. You may prefer to use the lower level for a struggling student.

Combined Iowa Achievement Tests and Cognitive Abilities Tests (ITBS/CogAT) (See pages 70–71, 74–75.)

To order the correct test level, apply the guidelines under Iowa Achievement Tests. An order here provides both an Iowa Achievement and a Cognitive Abilities Test.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
333799	_____	Grade 3	3.0–3.9	Level 9/A	57.50	_____
333807	_____	Grade 4	4.0–4.9	Level 10/B	57.50	_____
333815	_____	Grade 5	5.0–5.9	Level 11/C	57.50	_____
333823	_____	Grade 6	6.0–6.9	Level 12/D	57.50	_____
333831	_____	Grade 7	7.0–7.9	Level 13/E	57.50	_____
333849	_____	Grade 8*	8.0–9.7*	Level 14/F	57.50	_____
333856	_____	Grade 9*	9.0–9.9*	Level 15/F	57.50	_____
333864	_____	Grade 10	10.0–10.9	Level 16/G	57.50	_____
333872	_____	Grade 11	11.0–11.9	Level 17/G	57.50	_____
333880	_____	Grade 12	12.0–12.9	Level 18/H	57.50	_____
						Total

*Students in Grade 9 may take either test. You may prefer to use the lower level for a struggling student.

Combined Iowa Achievement Tests/Interest Explorer (ITED/Interest Explorer) (See pages 70–71, 76.)

To order the correct test level, apply the guidelines under Iowa Achievement Tests. An order here provides an Iowa Achievement Test and the Interest Explorer.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
333898	_____	Grade 9*	9.0–9.9	Level 15/Interest Explorer	\$57.50	_____
333906	_____	Grade 10*	10.0–10.9	Level 16/Interest Explorer	\$57.50	_____
333914	_____	Grades 11 & 12*	11.0–12.9	Level 17/18/Interest Explorer	\$57.50	_____
						Total

*Administer to mature 9th grade student or above.

Total amount for this page _____

School Name _____

Account No. _____

TESTING & EVALUATION

Combined Iowa Achievement Tests/Cognitive Abilities Tests/Interest Explorer (ITED/CogAT/Interest Explorer) (See pages 70–71, 74–75, 76.)

To order the correct test level, apply the guidelines under Iowa Achievement Tests. An order here provides an Iowa Achievement Test, a Cognitive Abilities Test, and the Interest Explorer.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
333922	_____	Grade 9*	9.0–9.9	Level 15/F/Interest Explorer	\$72.50	_____
333930	_____	Grade 10*	10.0–10.9	Level 16/G/Interest Explorer	\$72.50	_____
333948	_____	Grade 11*	11.0–11.9	Level 17/G/Interest Explorer	\$72.50	_____
333955	_____	Grade 12*	12.0–12.9	Level 18/H/Interest Explorer	\$72.50	_____
						Total _____

*Administer to mature 9th grade student or above.

Cognitive Abilities Tests (CogAT) (See pages 74–75.)

To order the correct test level, apply the guidelines under Iowa Achievement Tests. If you are ordering a Cognitive Abilities Test and an Iowa Achievement Test for the same student, order a Combined test instead. (See previous sections for options.)

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
333989	_____	Grade 3	3.0–3.9	Level A	32.00	_____
333997	_____	Grade 4	4.0–4.9	Level B	32.00	_____
334003	_____	Grade 5	5.0–5.9	Level C	32.00	_____
334011	_____	Grade 6	6.0–6.9	Level D	32.00	_____
334029	_____	Grade 7	7.0–7.9	Level E	32.00	_____
334037	_____	Grades 8 & 9	8.0–9.9	Level F	32.00	_____
334045	_____	Grades 10 & 11	10.0–11.9	Level G	32.00	_____
334052	_____	Grade 12	12.0–12.9	Level H	32.00	_____
						Total _____

Additional Iowa Directions for Administering

We will automatically send one set of directions for each of the following levels included in your order. If you will need *additional* directions for your group testing, please indicate the additional (not total) number of directions needed for each level in the blanks below. A minimum \$6.95 shipping/handling fee will be applied if shipped separately from the test order.

Item #	Qty.	Test Level	Item #	Qty.	Test Level
119917	_____	Additional Level 5 Directions	119958	_____	Additional Levels 9-14 Directions
119925	_____	Additional Level 6 Directions	119966	_____	Additional Levels 15-18 Directions
119933	_____	Additional Level 7 Directions	124008	_____	Additional CogAT Directions
119941	_____	Additional Level 8 Directions			

Learning Abilities Practice Test (See page 75.)

Item #	Qty.	Grade Range	Practice Tests for Learning Abilities (CogAT or OLSAT)	Unit Price	Total Price
166306	_____	3-12	Learning Abilities Set (Directions plus student test)	11.00	_____
166314	_____	3-12	Additional student test book only	4.00	_____
					Total _____

Algebra Aptitude Test (See page 75.)

Item #	Qty.	Algebra Aptitude Test	Unit Price	Total Price
168203	_____	Algebra Aptitude Test	18.00	_____
				Total _____

Total amount for this page _____

School Name _____

Account No. _____

Category 1 Stanford Tests

Returned within 50 days • Require approved tester

Stanford Achievement Tests (SAT-TASK) (See pages 72–73.)

To assure the correct test level, please carefully note the grade range. Fall testing begins August 16.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
065441	_____	Kindergarten Spring/1 Fall	K.5–1.5	SESAT 2	40.00	_____
065458	_____	Grade 1 Spring/2 Fall	1.5–2.5	Primary 1	40.00	_____
065466	_____	Grade 2 Spring/3 Fall	2.5–3.5	Primary 2	40.00	_____
151720	_____	Grade 3 Spring/4 Fall	3.5–4.5	Primary 3	40.00	_____
065482	_____	Grade 4 Spring/5 Fall	4.5–5.5	Intermediate 1	40.00	_____
065490	_____	Grade 5 Spring/6 Fall	5.5–6.5	Intermediate 2	40.00	_____
065508	_____	Grade 6 Spring/7 Fall	6.5–7.5	Intermediate 3	40.00	_____
065516	_____	Grade 7 Spring/8 Fall	7.5–8.5	Advanced 1	40.00	_____
065524	_____	Grade 8 Spring/9 Fall*	8.5–9.7*	Advanced 2*	40.00	_____
065532	_____	Grade 9*	9.0–9.9*	TASK 1*	40.00	_____
065540	_____	Grade 10	10.0–10.9	TASK 2	40.00	_____
065557	_____	Grades 11 & 12	11.0–12.9	TASK 3	40.00	_____
						Total _____

*Students in Grade 9 may use either Advanced 2 or TASK 1. The general recommendation is to use Advanced 2 (065524) in the fall and TASK 1 (065532) in the spring.

Combined Stanford Achievement and Otis-Lennon School Ability Test (Stanford/OLSAT) (See pages 72–73, 74–75.)

An order here provides both a Stanford Achievement and an Otis-Lennon Test. To assure the correct combination, please order carefully based on the testing date. Fall testing begins August 16.

Item #	Qty.	Grade	Grade Range	Test Level	Unit Price	Total Price
065565	_____	Grade 2 Spring (Dec–July)	2.5–2.9	Primary 2/C	57.50	_____
166223	_____	Grade 3 Fall (Aug–Jan)	3.0–3.5	Primary 2/D	57.50	_____
151738	_____	Grade 3 Spring (Dec–July)	3.5–3.9	Primary 3/D	57.50	_____
065573	_____	Grade 4 Fall (Aug–Jan)	4.0–4.5	Primary 3/E	57.50	_____
065581	_____	Grade 4 Spring/5 Fall	4.5–5.5	Intermediate 1/E	57.50	_____
065599	_____	Grade 5 Spring (Dec–July)	5.5–5.9	Intermediate 2/E	57.50	_____
166231	_____	Grade 6 Fall (Aug–Jan)	6.0–6.5	Intermediate 2/F	57.50	_____
065607	_____	Grade 6 Spring/7 Fall	6.5–7.5	Intermediate 3/F	57.50	_____
065615	_____	Grade 7 Spring/8 Fall	7.5–8.5	Advanced 1/F	57.50	_____
065623	_____	Grade 8 Spring (Dec–July)	8.5–8.9	Advanced 2/F	57.50	_____
166249	_____	Grade 9 Fall*	9.0–9.7*	Advanced 2/G*	57.50	_____
065631	_____	Grade 9*	9.0–9.9*	TASK 1/G*	57.50	_____
065649	_____	Grade 10	10.0–10.9	TASK 2/G	57.50	_____
065656	_____	Grades 11 & 12	11.0–12.9	TASK 3/G	57.50	_____
						Total _____

*Students in Grade 9 may use either Advanced 2 or TASK 1. The general recommendation is to use Advanced 2 (166249) in the fall and TASK 1 (065631) in the spring.

Additional Stanford Directions for Administering

We will automatically send one set of directions for each of the following levels included in your order. If you will need *additional* directions for your group testing, please indicate the additional (not total) number of directions needed for each level in the blanks below. A minimum \$6.95 shipping/handling fee will be applied if shipped separately from the test order.

Item #	Qty.	Test Level	Item #	Qty.	Test Level
119974	_____	Additional SESAT 2 Directions	325795	_____	Additional Intermediate 3 Directions
119982	_____	Additional Primary 1 Directions	120022	_____	Additional Advanced 1 Directions
119990	_____	Additional Primary 2 Directions	325803	_____	Additional Advanced 2 Directions
120006	_____	Additional Primary 3 Directions	120030	_____	Additional TASK Directions
120014	_____	Additional Intermediate 1 Directions	124024	_____	Additional OLSAT E, F, G Directions
325787	_____	Additional Intermediate 2 Directions			

Total amount for this page _____

School Name _____

Account No. _____

TESTING & EVALUATION

Category 2 Other Assessments

Career Guidance, Writing Evaluations, Personality Profiles

No tester requirements • Some materials returned for scoring and evaluation

Item #	Qty.	Career/Vocational Guidance (See page 78.)	Unit Price	Total Price
334185	_____	Career Direct Online Registration (NEW)	80.00	_____
092882	_____	Career Direct (booklet format)	105.00	_____
122176	_____	Additional Educational Assessment for CD-ROM Set	25.00	_____
122192	_____	Additional Occupational Assessment for CD-ROM Set	25.00	_____
				Total

Personality Profiles (See page 78.)

Order online at www.bjupress.com.

Item #	Qty.	Writing Evaluations (See page 78.)	Unit Price	Total Price
092726	_____	Grade 3A (Description or Narration)	16.00	_____
092734	_____	Grade 3B (Exposition or Persuasion)	16.00	_____
092742	_____	Grade 4A (Description or Narration)	16.00	_____
092759	_____	Grade 4B (Exposition or Persuasion)	16.00	_____
092767	_____	Grade 5A (Description or Narration)	17.00	_____
092775	_____	Grade 5B (Exposition or Persuasion)	17.00	_____
092783	_____	Grade 6A (Description or Narration)	17.00	_____
092791	_____	Grade 6B (Exposition or Persuasion)	17.00	_____
092809	_____	Grade 7A (Description or Narration)	17.00	_____
092817	_____	Grade 7B (Exposition or Persuasion)	17.00	_____
092825	_____	Grade 8A (Description or Narration)	17.00	_____
092833	_____	Grade 8B (Exposition or Persuasion)	17.00	_____
092841	_____	Grades 9-10A (Description or Narration)	18.00	_____
092858	_____	Grades 9-10B (Exposition or Persuasion)	18.00	_____
092866	_____	Grades 11-12A (Description or Narration)	18.00	_____
092874	_____	Grades 11-12B (Exposition or Persuasion)	18.00	_____
				Total

Category 3 Test Support

Workshops, Record Keeping, Test Preparation

Not returned for scoring • No tester requirements

Item #	Qty.	Applications & DVDs (See pages 69 & 80.)	Unit Price	Total Price
168252	_____	Iowa Administrator's Brochure/Application	0.00	_____
103374	_____	Stanford Administrator's Brochure/Application	0.00	_____
325852	_____	Stanford Administrator's Training DVD	21.00	_____
326041	_____	Workshop: DVD (see page 80 for description)	21.00	_____
				Total

Item #	Qty.	Record Folders (See page 80.)	Unit Price	Total Price
334060	_____	Iowa Folder K5 through Grade 12	3.25	_____
124057	_____	Stanford Folder K5 through Grade 12	3.25	_____
				Total

Total amount for this page _____

School Name _____

Account No. _____

Item #	Qty.	Grade Range	Iowa Message to Parents (see page 80.)	Unit Price	Total Price
334151	_____	K5–2	(Levels 5–8)	4.50	_____
334169	_____	3–8	(Levels 9–14)	4.50	_____
334177	_____	9–12	(Levels 15–18)	4.50	_____
					Total

Item #	Qty.	Grade Range	Stanford Previews for Parents (See page 80.)	Unit Price	Total Price
065375	_____	K.5–1.5	SESAT 2	4.50	_____
065383	_____	1.5–2.5	Primary 1	4.50	_____
065391	_____	2.5–3.5	Primary 2	4.50	_____
065409	_____	3.5–4.5	Primary 3	4.50	_____
065417	_____	4.5–7.5	Intermediate 1/2/3	4.50	_____
065425	_____	7.5–9.9	Advanced 1/2	4.50	_____
065433	_____	9.0–12.9	TASK 1/2/3	4.50	_____
					Total

Item #	Qty.	Test for Success (See page 79.)	Unit Price	Total Price
326058	_____	Level A K5–Grade 2 (student & teacher)	28.00	_____
326066	_____	Level A K5–Grade 2 (additional student workbook)	13.50	_____
326074	_____	Level B Grades 3–4 (student & teacher)	28.00	_____
326082	_____	Level B Grades 3–4 (additional student workbook)	13.50	_____
326090	_____	Level C Grades 5–6 (student & teacher)	28.00	_____
326108	_____	Level C Grades 5–6 (additional student workbook w/answer document)	13.50	_____
326116	_____	Level C Grades 5–6 (additional answer document only)	3.50	_____
326124	_____	Level D Grades 7–9 (student & teacher)	28.00	_____
326132	_____	Level D Grades 7–9 (additional student workbook w/answer document)	13.50	_____
326140	_____	Level D Grades 7–9 (additional answer document only)	3.50	_____
				Total

Item #	Qty.	Better Test Scores (See page 79.)	Unit Price	Total Price
169359	_____	Better Test Scores: Grade 3 Reading	10.00	_____
169417	_____	Better Test Scores: Grade 3 Language	10.00	_____
169474	_____	Better Test Scores: Grade 3 Math	10.00	_____
169367	_____	Better Test Scores: Grade 4 Reading	10.00	_____
169425	_____	Better Test Scores: Grade 4 Language	10.00	_____
169482	_____	Better Test Scores: Grade 4 Math	10.00	_____
169375	_____	Better Test Scores: Grade 5 Reading	10.00	_____
169433	_____	Better Test Scores: Grade 5 Language	10.00	_____
169490	_____	Better Test Scores: Grade 5 Math	10.00	_____
169383	_____	Better Test Scores: Grade 6 Reading	10.00	_____
169441	_____	Better Test Scores: Grade 6 Language	10.00	_____
169508	_____	Better Test Scores: Grade 6 Math	10.00	_____
169391	_____	Better Test Scores: Grade 7 Reading	10.00	_____
169458	_____	Better Test Scores: Grade 7 Language	10.00	_____
169516	_____	Better Test Scores: Grade 7 Math	10.00	_____
169409	_____	Better Test Scores: Grade 8 Reading	10.00	_____
169466	_____	Better Test Scores: Grade 8 Language	10.00	_____
169524	_____	Better Test Scores: Grade 8 Math	10.00	_____
				Total

Total amount for this page _____

School Name _____

Account No. _____

TESTING & EVALUATION

Compute the total cost of your order.

A—Enter your page 86 total here.

\$ _____

B—Enter your page 87 total here.

\$ _____

C—Enter your page 88 total here.

\$ _____

D—10% discount for fall orders (postmarked Sept. 1–Nov. 30). Tests must be returned by Dec. 31.

\$ _____

E—Subtotal (Add A, B, and C, then deduct D if applicable.)*

\$ _____

F—Enter your page 89 total here.

\$ _____

G—Enter your page 90 total here.

\$ _____

H—Subtotal (Add E, F, and G.)

\$ _____

I—Add your state and local sales/use tax for the location(s) to which test materials are being shipped. NOTE: We are required to collect this tax. Please be sure that it is included in your total. Failure to pay this tax can delay your order.

\$ _____

\$ _____

*Tests only (amount in E—Subtotal from box above) are tax exempt in AZ, TN, and TX.

J—Shipping Information

U.S.—All prices include standard shipping within U.S. ZIP codes by the most efficient means (either USPS or UPS) as determined by Testing at the time of shipping. (The tester is responsible for all return shipping costs.)

Rush Processing—Rush processing/handling is available for an additional minimum charge of \$30 per order. (Charges may be higher for orders with a subtotal greater than \$200.00.)

\$ _____

Foreign—An extra charge for air shipping to a foreign address is as follows:

\$ _____

Canada: add \$6.00 per order.

Other foreign: \$10.00 minimum or 19% for orders larger than \$53.00.

K—Total Amount Due (Add H, I, and J.)

\$ _____

L—Method of Payment

Payment must be received at the time the order is submitted. Orders without accompanying payment will not be processed.

Check (Please make payable to BJU Press Testing & Evaluation in U.S. funds.)

Visa  MasterCard  Discover 

On account

PO# _____

Credit card no. _____

Exp. date _____ School Credit Card Yes No

Card issued to _____

Address _____

City _____ State _____ ZIP _____

Phone (_____) _____

Cardholder's Signature _____

Mail

BJU Press Testing & Evaluation
1430 Wade Hampton Blvd.,
Suite 204A
Greenville, SC 29609-5046

FAX

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1.864.770.1326 (local & overseas)

E-mail

testing@bjupress.com

Website

www.bjupress.com