

Student's Name				Parent's signature			
Address				Phone			
City	State	ZIP	Student's ID #				
Parent's Email Address							

PLEASE CIRCLE ONE			
GRADE			
7 8			
QUARTER			
1 2 3 4			

Attendance

Number of class days this quarter Date quarter started Date quarter ended

Please Note: BJU Press materials must be used in all areas.

COURSE TITLES: Specify the course title after each category that applies during a given quarter. For example, if the student is taking Pre-Algebra, enter "Pre-Algebra" under the heading "Mathematics."

GRADE ENTRIES: For each subject enter a weekly summary percentage grade. Each weekly summary should reflect the cumulative average of daily work, tests, and projects. Consult the "Grading and Reporting Instructions" for complete details and important instructions.

UPON COMPLETION: Make a photocopy to retain for your records and promptly mail the original copy to the AHE office.

Course of Study

weekly summary specific course	1	2	3	4	5	6	7	8	9	# tests given	Final Percentage Grade
Bible											%
Literature*											%
Writing/Grammar*											%
Mathematics											%
Science											%
Social Studies											%

*Two quarters of literature and two quarters of Writing/Grammar are required each year.

Explanation of Grading

A = Excellent	B = Good	C = Average	D = Below Average	F = Unsatisfactory
93-100	85-92	77-84	70-76	69-below

Dates for Submitting Grade Reporting Forms

	1st Quarter	2nd Quarter/1st Semester	3rd Quarter	4th Quarter/2nd Semester
Ending Date	October 21, 2009	December 23, 2009	March 8, 2010	May 21, 2010
Grades Due	November 4, 2009	January 6, 2010	March 22, 2010	June 4, 2010
Late Fee Charged	November 18, 2009	January 20, 2010	April 5, 2010	June 18, 2010

*A late reporting fee of \$25 must accompany each Grade Reporting Form sent after the deadlines. Two marking periods of unrecorded grades will result in withdrawal from AHE (all fees nonrefundable).

Junior High (Grades 7-8) are due every quarter.

