

# Bob Jones University Press

## Course Outline—**Second-Grade** **Handwriting**

Unit Content and Objectives	Time	Methods, Activities, and Evaluation	Books and Materials	Biblical Integration
<p><b>Lessons 1-10</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• sing the handwriting song (Lessons 1, 9).</li> <li>• practice proper handwriting posture, paper position, and pencil hold (Lesson 2).</li> <li>• complete a pretest (Lesson 3).</li> <li>• practice proper letter alignment and spacing.</li> <li>• practice the formation of uppercase and lowercase letters <i>c, o, q, g, s, e, a, d, i, l, t, h, k, x</i> (Lessons 4, 5, 6, 7, 9, 10).</li> <li>• practice the formation of numerals (Lesson 8).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i></p> <p><u>Teacher's Edition</u> Pages 1-14</p> <p><u>Student Worktext</u> Pages 3-12</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>• Ecclesiastes 3:1</li> <li>• Psalm 90:92</li> <li>• Proverbs 20:11</li> </ul>

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<p><b>Lessons 11-20</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• practice formation of lowercase and uppercase letters <i>r, n, m, u, w, y, p, b, f, j, v, z</i> (Lessons 13, 14, 16, 17).</li> <li>• review and practice all lowercase letters (Lesson 18).</li> <li>• review and practice lowercase letters as needed by students (Lesson 15).</li> <li>• will write base words on handwriting paper (Lesson 15).</li> <li>• will write words in alphabetical order (Lesson 17).</li> <li>• Review and practice the correct way to hold a pencil.</li> <li>• add suffix <i>-ing</i> to words (Lesson 14).</li> <li>• practice indenting (Lesson 20).</li> <li>• review and practice rules for indentation and punctuation (Lesson 20).</li> <li>• will write a thank-you note (Lesson 19).</li> <li>• complete worktext pages (Lessons 11, 12, 13, 14, 16, 17, 18, 19).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i></p> <p><u>Teacher's Edition</u> Pages 15-26</p> <p><u>Student Worktext</u> Pages 13-20</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>• John 6:1-13</li> </ul>

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<p><b>Lessons 21-30</b> The Students Will:</p> <ul style="list-style-type: none"> <li>review and practice formation of lowercase and uppercase letters <i>c, o, q, g, s, e, a</i> (Lessons 21, 22, 26).</li> <li>review and practice writing numerals.</li> <li>practice writing days of the week (Lessons 23, 24).</li> <li>practice capitalizing days of the week (Lesson 24).</li> <li>review and practice correct spacing of words in a sentence (Lesson 25).</li> <li>practice the use of capitalization in titles (Lesson 27).</li> <li>review and practice letters that begin at one-o'clock (Lesson 27).</li> <li>review and practice letters that have a serif (Lesson 28).</li> <li>write a poem on handwriting paper (Lesson 28).</li> <li>Review and practice writing number words (Lesson 29).</li> <li>Review and practice lowercase letters that have a descender (Lesson 29).</li> <li>practice capitalizing the first word in a sentence (Lesson 30).</li> <li>complete worktext pages (Lessons 21, 22, 23, 25, 26, 27, 28, 29, 30).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 27-36</p> <p><u>Student Worktext</u> Pages 21-29</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>I Peter 2:13</li> <li>Psalm 90:12</li> <li>Daniel 2:21</li> <li>Proverbs 6:</li> </ul>

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<p><b>Lessons 31-40</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• review and practice formation of lowercase and uppercase letters <i>i, l, t, r, n, m, u, w, y, p, b, f</i> (Lessons 32, 33).</li> <li>• review and practice letters that end with a serif (Lesson 31).</li> <li>• write compound words (Lesson 34).</li> <li>• practice writing initials (Lesson 36).</li> <li>• practice writing correct spacing for a title (Lesson 37).</li> <li>• review and practice rules for capitalization.</li> <li>• note the similarities and differences between PreCursive and cursive letters (Lessons 38, 39).</li> <li>• read the names of students written in cursive (Lesson 40).</li> <li>• complete worktext pages (Lessons 31, 32, 33, 34, 36, 37, 38, 39, 30).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 37-46</p> <p><u>Student Worktext</u> Pages 30-37</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>• Revelation 4:11</li> <li>• Psalm 33:12</li> <li>• II Chronicles 7:14</li> </ul>

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<p><b>Lessons 41-50</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• review and practice formation of lowercase and uppercase letters (Lesson 41).</li> <li>• review and practice formation of letters as needed by students (Lesson 41).</li> <li>• write rules for fire prevention on handwriting paper (Lesson 41).</li> <li>• review and practice formation of letters that end with a serif (Lesson 42).</li> <li>• review and practice letters having a descender (Lesson 43).</li> <li>• participate in an alphabetizing activity (Lesson 43).</li> <li>• read from list written in cursive (Lesson 44).</li> <li>• complete a posttest (Lesson 45).</li> <li>• compare pretest and posttest results (Lesson 45).</li> <li>• practice the cursive stroke (Lesson 46).</li> <li>• complete a cursive pretest (Lesson 47).</li> <li>• practice formation of lowercase and uppercase cursive letters <i>c, a, o</i> (Lessons 48, 49).</li> <li>• practice the connecting of letters in words (Lessons 48, 50).</li> <li>• complete worktext pages (Lessons 41, 42, 43, 44, 45, 46, 47, 48, 49, 50).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i></p> <p><u>Teacher's Edition</u> Pages 47-60</p> <p><u>Student Worktext</u> Pages 38-47</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	

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<p><b>Lessons 51-60</b> The Students Will:</p> <ul style="list-style-type: none"> <li>practice formation of lowercase and uppercase cursive letters <i>q, g, e, i, j, s, d</i> (Lessons 53, 56, 57, 58, 59, 60).</li> <li>review and practice formation of lowercase and uppercase cursive letters <i>c, a, o, g, e, q, g, e, i, j</i> (Lessons 51, 52, 53, 56, 57, 58).</li> <li>practice the connecting of letters in words (Lesson 51, 52, 53, 54, 57, 59, 60).</li> <li>complete worktext pages (Lessons 51, 52, 53, 54, 55, 56, 57, 59, 60).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 61-72</p> <p><u>Student Worktext</u> Pages 48-56</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>Leviticus 25:10</li> <li>Nehemiah 8:10</li> </ul>

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<p><b>Lessons 61-70</b> The Students Will:</p> <ul style="list-style-type: none"> <li>practice formation of lowercase and uppercase cursive letters <i>t, f, l, b, h</i> (Lessons 63, 64, 65, 66, 67, 68, 69).</li> <li>review and practice formation of lowercase and uppercase cursive letters <i>i, j, s, d</i> (Lesson 61).</li> <li>practice the connecting of letters in words (Lessons 64, 66, 67).</li> <li>review and practice correct slanting (Lesson 69).</li> <li>complete worktext pages (Lessons 61, 62, 63, 64, 66, 67, 68, 69, 70).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 73-82</p> <p><u>Student Worktext</u> Pages 57-65</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>Psalm 46:1</li> <li>Genesis 7:13-17</li> </ul>

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<p><b>Lessons 71-80</b> The Students Will:</p> <ul style="list-style-type: none"> <li>practice formation of lowercase and uppercase cursive letters <i>k, n, m, p, r, v</i> (Lessons 71, 73, 75, 77, 78, 80).</li> <li>review and practice formation of lowercase and uppercase cursive letters <i>h, k, n, m, p, r</i> (Lessons 71, 72, 73, 75, 78, 79).</li> <li>write a paragraph in cursive on their handwriting paper (Lesson 76).</li> <li>write tongue twisters in cursive on their handwriting paper (Lesson 79).</li> <li>practice the connecting of letters in words (Lessons 71, 73, 74, 77, 78, 80).</li> <li>review and practice indentation of paragraphs, punctuation marks, and margins (Lesson 76).</li> <li>review and practice correct slanting (Lesson 76).</li> <li>complete worktext pages Lessons 71, 73, 75, 76, 77, 78, 79, 80).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i></p> <p><u>Teacher's Edition</u> Pages 83-92</p> <p><u>Student Worktext</u> Pages 66-73</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verse</b></p> <ul style="list-style-type: none"> <li>Psalm 19:14</li> </ul>

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<p><b>Lessons 81-90</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• practice formation of lowercase and uppercase cursive letters <i>x, w, u, y, z</i> (Lessons 81, 85, 87, 88, 89, 90).</li> <li>• review and practice formation of lowercase and uppercase cursive letters <i>p, r, v, x, w, u, y, z</i> (Lessons 82, 85, 87, 88, 89, 90).</li> <li>• discuss and practice the parts of a friendly letter (Lesson 82).</li> <li>• discuss and practice the correct form for addressing an envelope (Lesson 83).</li> <li>• write in cursive a friendly letter to a missionary on their handwriting paper (Lesson 84).</li> <li>• write in cursive rules on their handwriting paper (Lesson 86).</li> <li>• practice the connecting of letters in words (Lessons 81, 85, 87, 88, 89).</li> <li>• complete worktext pages (Lessons 81, 82, 83, 85, 87, 88, 89, 90).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 93-102</p> <p><u>Student Worktext</u> Pages 74-81</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>• John 13:15</li> <li>• Isaiah 6:8</li> </ul>

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<p><b>Lessons 91-100</b> The Students Will:</p> <ul style="list-style-type: none"> <li>• complete a posttest and compare progress from pretest (Lesson 92).</li> <li>• review and practice formation of lowercase and uppercase cursive letters <i>c, a, o, q, g, e, i, j</i> (Lessons 93, 95, 99).</li> <li>• sequence and write sentences in cursive on handwriting paper (Lesson 96).</li> <li>• write months of the year and holidays in cursive (Lesson 95).</li> <li>• write a recipe in cursive on their handwriting paper (Lesson 99).</li> <li>• practice abbreviations of months of the year (Lesson 94).</li> <li>• practice cursive letter combinations <i>ar</i> and <i>or</i> (Lesson 94).</li> <li>• complete worktext pages (Lessons 91, 93, 95, 96, 98).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 103112</p> <p><u>Student Worktext</u> Pages 82-85</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	

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<p><b>Lessons 101-110</b> The Students Will:</p> <ul style="list-style-type: none"> <li>review and practice formation of lowercase and uppercase cursive letters <i>s, d, t, f, l, b, h, k, n, m, p, r, v</i> (Lessons 101-110).</li> <li>review the Books of the Law and Poetry in the Bible (Lessons 105, 106).</li> <li>write a verse in cursive on their handwriting paper (Lesson 109).</li> <li>complete worktext pages (Lessons 101, 102, 103, 105, 107, 108, 110).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 113-22</p> <p><u>Student Worktext</u> Pages 86-90</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verses</b></p> <ul style="list-style-type: none"> <li>Psalm 37:23</li> <li>Daniel 6:16</li> <li>Psalm 112:1</li> </ul>

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<p><b>Lessons 111-120</b> The Students Will:</p> <ul style="list-style-type: none"> <li>review and practice formation of lowercase and uppercase cursive letters <i>x, w, u, y, z</i> (Lessons 111, 112, 113, 114, 115).</li> <li>review and practice paragraph indentation and form (Lesson 113).</li> <li>write a paragraph about kite flying in cursive on their handwriting paper (Lesson 113).</li> <li>write a story in cursive on their handwriting paper (Lesson 115).</li> <li>discuss and practice correct poetry form (Lesson 117).</li> <li>complete worktext pages (Lessons 111, 112, 114, 116, 117, 120).</li> </ul>	<p>20-30 min./ 5 days per week</p>	<p>Read and discuss material in text. Use interactive and hands-on activities outlined in the Teacher's Edition.</p> <p><b>Evaluation Techniques</b> Student Worktext pages Assessment Worktext pages Pretest and Posttest pages Portfolio Evaluation rubric Student self-evaluation based on classroom checklist</p>	<p><i>Handwriting 2 for Christian Schools</i> <u>Teacher's Edition</u> Pages 123-32</p> <p><u>Student Worktext</u> Pages 90-94</p> <p>Standard Pencil Paper with ½ inch lines PreCursive Alphabet Chart Cursive Alphabet Chart Chalkboard or overhead projector</p> <p>Various instructional material as listed and specified in the Teacher's Edition</p>	<p><b>Bible Verse</b></p> <ul style="list-style-type: none"> <li>Luke 17:11-19</li> </ul>